

(NAME): \_\_\_\_\_ Houghton Regis Town Council \_\_\_\_\_

**Notice of conclusion of the audit**  
**Annual Return for the year ended 31<sup>st</sup> March 2021**

Section 25 of the Local Audit and Accountability Act 2014  
Accounts and Audit (England) Regulations 2015

	Notes
1. The audit of accounts for the Council/Meeting (a) for the year ended 31 March 2021 has been concluded.	(a) Delete as appropriate
2. The Annual Governance and Accountability Return is available for inspection by any local government elector of the area of the Council / <del>Meeting</del> (a) on application to:	
(b)  Clare Evans, Town Clerk, Houghton Regis Town Council, Peel Street, Houghton Regis, Beds, LU5 5EY	(b) Insert name, position and address of the person to whom local government electors should apply to inspect the Annual Return
2. Copies will be provided to any local government elector on payment of £ 0 (c) for each copy of the Annual Return.	(c) Insert a reasonable sum for copying costs
Announcement made by: (d) Clare Evans, Town Clerk	(d) Insert name and position of person placing the notice
Date of announcement: (e) 21 <sup>st</sup> September 2021	(e) Insert date of placing of the notice